



## Residential Communication Structure Application

Single Family, Two Family, Multi-Family, Agricultural & Upland Conservancy Districts

Community Development Department

9915 39<sup>th</sup> Avenue

Pleasant Prairie, WI 53158

Phone: 262.925.6726

Email: [communitydevelopment@pleasantprairiewi.gov](mailto:communitydevelopment@pleasantprairiewi.gov)

### GENERAL INFORMATION

Address		Subdivision		Tax Parcel Number			
Project Description/Scope of Work							
<input type="checkbox"/>	Free Standing Structure		Height of Free Standing Structure (ft.)				
<input type="checkbox"/>	Building Mounted		Height Above the Roof Line (ft.)				
Will your project include electrical work? If yes, an Electrical Permit is required.				<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Estimated Construction Cost			Estimated Completion Date				

### MINIMUM SUBMITTALS *See Residential Communication Structure Requirements below*

<input type="checkbox"/>	For a free standing structure, a Plat of Survey or site plan if no survey is available, that shows existing and proposed structures, easements on the property and required setbacks. <b><i>A plat of survey may be on file and available to download from the Kenosha County Interactive Mapping site.</i></b>
<input type="checkbox"/>	Plans and Specifications
<input type="checkbox"/>	Electrical Applications, if applicable
<input type="checkbox"/>	Written Approval from Architectural Control Committee, if applicable

**The Village may require additional information to be submitted to ensure that all Village requirements are being met. The Applicant will be contacted, if additional information is required to be submitted.**

### RESIDENTIAL COMMUNICATION STRUCTURE REQUIREMENTS *A Residential Communication Structure is a radio and television transmission, receiving and relay towers, and aerials, including amateur "ham" radio and satellite and/or digital dishes.*

Pursuant to Article XIV of Chapter 420 of the Village Municipal Code no person shall construct, repair, replace, install, enlarge, or alter any residential communication structure unless a valid permit has first been issued pursuant to the following requirements.

- o **Attached to a permitted principal structure:** Height shall not exceed the building height allowed in the underlying zoning district; but in no instance shall the height exceed a maximum height of 10 feet above the roofline of said structure as measured from the roof ridge to the highest point of the antenna, including any additional aerials or projections. No more than one such structure may be attached to the permitted principal structure.
- o **Freestanding:** Height shall not exceed the building height limit allowed in the underlying zoning district; but in no instance shall the height exceed the maximum height of 45 feet. The height is measured from the base of the structure to its highest point, including any additional aerials or projections. The freestanding structure shall be located in the side or rear yard; for structures less than 35 feet in height, it shall be a minimum of 10 feet from any side or rear property line; for structures between 36 feet and the maximum height of 45 feet, it shall be a minimum of 15 feet from any side or rear property line; and guy wires shall not be allowed. The setback distance shall be measure from the furthest extent of the tower, its aerials, projections, or other equipment. No more than one such structure may be allowed on the property.

## PERMIT REVIEW AND ISSUANCE OF PERMIT

- Permits may require up to 10 business days to process. If during the Village's review of the application, information is missing or additional information is required, then permit will be put on hold until the information is received and the 10-day review period will start again. The Applicant will be contacted when the permit is ready to be issued with total permit fees due and permit conditions. It is the responsibility of the applicant to provide a copy of the permit conditions to the contractor/owner.
- Before digging call Diggers Hotline at 1-800-982-0299 to have all underground utilities marked.

## INSPECTIONS

All required inspections shall be scheduled at least 2 business days in advance by calling 262.925.6726 with the permit number.

## REQUIRED SIGNATURES

By submitting this application, I certify that all of the information and attachments submitted are true and correct to the best of my knowledge. I understand that for any work started or completed without proper permits, a triple fee will be charged. I agree that all of the work will be done in accordance with all applicable Village, County, State and Federal codes, ordinance requirements and permit conditions. I also agree to allow the inspection of the premises by the Village's Inspectors during regular business hours.

PROPERTY OWNER	CONTRACTOR				
	Company Name				
Print Name	Print Name				
Mailing Address	Mailing Address				
City/State/ZIP	City/State/ZIP				
Phone	Phone				
Email	Email				
<b>APPLICANTS SIGNATURE:</b> The applicant, either the property owner or the contractor, is responsible to obtain the permit, schedule inspections and ensure compliance with all permit conditions.					
Signature					
<div>Check one</div> <table><tbody><tr><td><input type="checkbox"/></td><td>Owner</td></tr><tr><td><input type="checkbox"/></td><td>Contractor</td></tr></tbody></table>		<input type="checkbox"/>	Owner	<input type="checkbox"/>	Contractor
<input type="checkbox"/>	Owner				
<input type="checkbox"/>	Contractor				
Date					